



So You Want to Know What Goes on in A Koi Show?

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These are some of the many different jobs and activities that go on during a Koi Show. On November 10 -12, 2000 SAKA will be have its 21st Annual Koi Show.

Here are some of the jobs at the show and their duties:

Show Chairperson

- Oversees all committees and makes sure they are getting things done on time
- Makes final decisions on sizes and classes and awards to be given out.
- Makes final decision on disqualification due to disease.
- Makes final decision on any controversy that may arise.
- Prepare opening speech and introduces judges.
- Selects a committee to select the AKCA Koi Award Fish.
- Procure Head Judge and at least one Candidate Judge for the show.
- Mail these judges a copy of SAKA rules and regulations two weeks before the show.

Site Selection

- Find available site from Friday 9:00am to Sunday 6:00pm.
- Site must have level area about 60' X 30' and 50' X 50' for vendors
- Site must have 2 water hose bibs and 2 electrical outlets.
- Get permission for use of land on dates needed in writing
- If they need proof of insurance see your AKCA representative.
- Provide 200 feet of hoses, 2 heavy-duty electric cords and 8 -8 foot tables and 12 chairs.
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Set Up & Take Down

- Pick up at storage and return to storage - tanks, tents, netting, clothes, pins, air pump, air lines, Tori gate, "Show" billboard, flag pole bucket, air stones, SAKA flag with poles, Tub of Towels, Clorox.
- Provide - bring a pocketknife, hammer, string or electric ties, 3 tubs/floaters and 2 nets,
- Provide tanks signs for every size and class (Japanese Style) Tank # for English Style.
- Provide tank signs for major award winners. (in computer program)

Trophies

- Determine sizes and classes
- Get with chairperson to determine what sizes, classes and awards will be given out
- Assemble or purchase trophies as needed
- Order AKCA Koi Award Trophy
- Delivery of Trophies
- deliver trophies to show site Saturday 10:00am and setup display table
- -Deliver trophies and winners board to banquet site Saturday Night.

Judges

- Make arrangements for judges pick up and return to airport
- Make arrangements for judges hotel rooms
- SAKA will pay for Head Judge room for Friday and Saturday only and all meals Saturday and Sunday and Friday night Dinner (Judge & Spouse)

Pond Tour

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- Organize a small pond tour for about 3 or 4 ponds
- Provide transportation for the judges and spouses to view the ponds.
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Photography

- Take photos of the top 6 winners on Sunday AM
- Submit Photos
- Develop film (two copies of each print)
- Send a negative and snap shot of each winning fish with owner's name and award won to KOI USA no later than December 1.
- Send negative and a snap shot to Debby Tibbetts for " Koi of the Year" & "Champion of Champions"
- Obtain a large tub for photographing the fish

Advertising

- Radio, Newspapers, Pet magazines about the show and action.
- Make a poster/flyer and distribute to garden centers, pet stores, and feed.
- Send flyer and/or Rules & Regulations to Tucson Koi Society and Valley of the Sun Koi Club and other clubs in the region

Water Quality

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- Test water for pH, Chlorine, Ammonia, O², and Nitrite
- Test water supply Friday before filling tanks
- Need to make sure we have water test kit, salt (non iodized), dechlor, amquel, nova aqua, etc.
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Raffle/SAKA Booth

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- Obtain raffle items
- Make flyer telling about raffle
- Make tickets and distribute a minimum of 10 tickets and a flyer to each member for them to sell.
- Get SAKA pamphlets, KOI USA, SAKA membership applications, etc for handouts.
- Have pencils, a potential member sign up sheet, and change.
- Take entry money, banquet money, auction, etc
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Auction

- Obtain fish (form members , vendors, etc)
- Receive fish at the show site Friday evening & early Saturday morning and up to before the action.
- Help provide tow tubs/pans, a net, bags, rubber bands, o₂ and some boxes.
- Provide numbers for bidders to hold and bid on fish.
- Set up a system to keep track of the highest bidder.
- The following people will be needed as the auction is going on: an auctioneer (Brent), one person to keep track of winning bidders, one person to net and tub the fish, one person to bag the fish, and one person to collect the money.
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Banquet

- Book a reservation for Saturday night Dinner
- Approximately 40 -50 people a 7:00p.m.
- Price range of no more \$20.00 per person including tax and gratuity and coffee and tea.
- If alcohol is served , it will be handled "NO HOST"
- Do not guarantee the number of people, you will confirm number of people 4 days prior and again on Saturday at noon.
- Plan and present a menu
- Ask for a quiet corner or area so we can have an awards ceremony

- Obtain and set up table for trophies and awards
- Have a head table for the judges, spouses, Show Chairperson, and SAKA president and spouses
- Pay the bill (obtain a check from the treasurer)

Security

- Make a schedule of volunteers to be at the show site.
- Arrange for security for Friday 7:00 p.m. to Saturday 7:00am and Saturday 6:00 p.m. to Sunday 6:00 am
- Get or arrange to have flood lights

Fish Check IN/OUT

- Provide the following items: extra entry forms and Rules & Regulations, have pen , pencils and clip boards, measuring device and net.
- Check and inspect each fish for signs of disease.
- Measure and classify each fish as they arrive (owner/agent must be present)
- Fill out an entry form, checking off each fish in the proper size, classification and tank number.
- Help take photos of all the entered fish.
- Send the owner, with entry form to raffle committee booth to pay entry fees (all entries not paid by Judging are disqualified)

Judging Score Keeper

- Show the judges which tank will be judged next
- Keep track of moveups and 4th place.
- Avoid unnecessary conversation with judges
- Keep people back from getting in the way of the judges and fish handles
- Help provide a microphone for a judge's commentary
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- **Lunch Saturday**

- Arrange to have a light lunch to be brought to the show site on Saturday @ 1:00 p.m.
- Expect 30 people (Judges, handlers, exhibitors, restrations and SAKA info table people
- Have beverages (sodas or other beverages depending on the weather) at the show site for Saturday
- Judges eat first

Vendors

- Obtain and confirm a minimum of 5 vendors
- SAKA will provide one 8 foot table and 2 chairs for all booths.
- Fish vendors, we will provide an tent (11 X 11), amquil, salt, and Nova Aqua, vendors will provide there own bags, O², nets, pans, rubber bands, and tanks are available at \$10.00 per tank.

As you can see it takes a lot of people to put on a great show. So if you see something that you might like to do or learn how to do, please ask or sign up for one of the tasks. The Show Chairperson clip board will be available every month.

If you think you might be able to help in one or more of these jobs or would like to learn how to do one of these jobs please sign up at the next meeting. It is a great chance to learn more about the hobby.